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Girls Incorporated of Lynn

AmeriCorps Ambassador of Mentoring

Mass Mentoring Partnership [AmeriCorps Ambassadors of Mentoring](#) supports mentoring because every young person in Massachusetts deserves access to quality mentoring relationships - regardless of who they are and where they live. AOMs serve youth serving organizations across the state by **strengthening mentor recruitment, matching and training; establishing community partnerships; coordinating marketing campaigns; and improving program design.**

MA will have a vibrant and active network of mentoring and youth serving providers sharing best practices and raising their voice to advocate for youth. MMP serves more than 370 programs statewide, supporting over 30,000 youth in quality relationships.

Host Site Description:

Girls Incorporated of Lynn is a nonprofit organization dedicated to inspiring all girls to be **Strong, Smart, and Bold®**. For more than seventy-five years, Girls Incorporated of Lynn has responded to the changing needs of girls and their families by providing essential resources and challenging programs to disadvantaged, low-income girls. Since its founding in 1942, Girls Inc. of Lynn has been widely recognized and respected for the powerful and positive impact it has had on generations of girls and women. Our programs are delivered in a safe and supportive girl-focused environment where all girls can be themselves and are empowered to achieve their personal best.

Position Description:

The Ambassador of Mentoring will oversee the Bold Futures middle school group mentoring program for girls in grades six through eight. The mentoring program is a component of the larger after-school program, Odyssey. The purpose of the middle school group mentoring program is to improve girls' attitude towards school, to increase girls' social and emotional competencies and to provide the mentees with support from positive role models. Responsibilities will include mentor recruitment, orientation and training, providing daily match support as well as improving current match support systems, acquiring and maintaining program supplies, planning and carrying out mentoring events, delivering structured enrichment programming, and assisting in the daily implementation of the Odyssey after-school program.

Project Responsibilities

- Commute to monthly corps-wide trainings and events
- Complete all required monthly AAoM documentation, including evaluation reports and timesheets
- Recruit, orient, and train adult volunteers to serve as mentors
- Recruit, orient and support middle school girls participants
- Create annual calendar for the program
- Organize mentoring groups
- Provide support to mentors



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- Supervise daily mentoring sessions
- Plan and carry out special events and field trips
- Evaluate mentoring program
- Purchase program supplies
- Keep the Supervisor of Middle School Program informed about all activities, trends or concerns
- Document and track attendance for mentees and mentors
- Complete all reports as requested

Qualifications:

- Experience/skill in effective group behavior management preferred
- Proficiency with Microsoft Word applications
- Passion for working with diverse youth and families
- Strong critical thinking and problem-solving skills
- Flexible schedule/Ability to work occasional evenings/weekends
- Motivation and aptitude for networking and outreach
- Committed to actively recruiting, selecting, on-boarding and managing mentors
- Ability to plan, execute and document site-based group activities and off-site field trips
- Flexibility, patience, and a good sense of humor!
- Experience with and/or commitment to youth development
- Must be a U.S. citizen, national, or legal permanent resident alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry and a fingerprint based FBI check. *Eligibility to participate in the AAOm program is contingent on the results of this screening
- BA/BS strongly preferred or equivalent experience
- A passion for volunteerism and community service

Position Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

- Annual stipend of up to \$15,100 (slightly more for a second year Father Monin Fellow position)
- Free health care coverage
- \$6,195 Education Award, Loan deferment and interest accrual payment for qualifying loans upon completion of service
- Graduate certificate in Youth Development and Social Equity from Boston University
- 250+ hours of professional training and networking opportunities
- Travel expense reimbursement for qualifying travel expenses



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To Apply:

If you are interested in applying please submit on our online portal [here](#). You should also send your resume and cover letter to Melody Gregory, Supervisor of Middle School Programs, at mmancinelli@girlsinclynn.org.

More information about the program can be found online at www.massmentors.org/ambassadors including our full list of current open positions. Note that 1 application is required PER organization if you are applying to more than one.

All applications require a resume and cover letter stating how you heard about this opportunity and why you are interested in serving as an Ambassador, either in Word / PDF format and two (2) references.

MMP is committed to building a culturally diverse staff and strongly encourages applications from persons with a disability, males, and minority candidates. Note: Positions are contingent upon continued CNCS grant funding.

For more information or questions:

Contact, Rosie McMahan, AAoM Program Manager, at rmcmahan@massmentors.org

Mass Mentoring Partnership and its site partners are equal opportunity employers. MMP makes reasonable accommodations for individuals with disabilities for interview as well as service term. MMP is committed to fighting racism and will continue to examine its practices and organizational culture in the process. MMP actively engages with the AmeriCorps members, host sites, and community partners to create a discourse that results in action when it comes to confronting racism.