

## Girls Incorporated of Lynn

**JOB TITLE:** Eureka Lead Instructor  
**DEPARTMENT:** Middle School Program  
**SUPERVISES:** Eureka interns and volunteers  
**OVERVIEW:** Deliver hands-on, minds-on engaging STEM activities to middle school girls  
**STATUS:** Full-time Consultant stipend position, July 5-August 12, 2022

**Overview: Girls Inc. of Lynn seeks several lead instructors to plan, facilitate and evaluate daily classes in one of the following STEM areas: *Mathematics, Design (Architecture & Engineering) or Marine & Environmental Science.***

### Principal Tasks:

- Plan and conduct hands-on, minds-on activities daily, four days a week
- Complete a final report which includes detailed lesson plans and evaluation results
- Participate in all pre-Eureka staff trainings, regular weekly meetings and a final debrief meeting
- Supervise the girls' activities, intervene in potentially unsafe situations, and implement proper discipline techniques with assertiveness and consistency
- Ensure safety while offsite and demonstrate leadership during expeditions and group field trips
- Supervise and mentor a teen intern
- Assist with other components of Eureka
- Assist Eureka special events including parent/member orientation, Eureka-a-thon field day and graduation
- Perform other duties as assigned by the Supervisor of Middle School Programs

### Qualifications:

- Educational and/or professional background in science, math, engineering and/or technology
- Experience working with youth preferably girls and/or urban youth ages 12-15
- Experience in classroom instruction and group facilitation
- Strong interest in gender equity and an understanding of the importance of promoting science, math, engineering and/or technology with girls
- Demonstrated ability to be professional, creative, innovative and flexible
- Instructors must be available to work all dates of the program including all pre-program training and meetings, as well as post-program meeting
- Strong written and oral communication skills
- Able to use Microsoft Office and Google Suite

Lead Instructor stipends are \$6000 for full days from July 5-August 19, 2022, Monday- Friday 8:00-4:00. The stipend includes staff orientation, training, program planning & preparation time that will take place before Eureka starts as well as a post program meeting, reporting and curriculum documentation.

**Girls Incorporated of Lynn is an Equal Opportunity Employer. Females, BIPOC, minorities, veterans, and persons with disabilities are strongly encouraged to apply. Hiring is contingent on a satisfactory CORI background check.**

**girls  
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of Lynn

Please send resumes to: Lena Crowley at: [Lecrowley@girlsinclynn.org](mailto:Lecrowley@girlsinclynn.org) or mail to:  
Lena Crowley, Director of Middle School Programs Girls Inc. of Lynn 50 High Street Lynn, MA 01902

50 High Street | Lynn, MA 01902 | 781.592.9744 | [www.girlsinclynn.org](http://www.girlsinclynn.org)

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